

The Corporation of The Town of Parry Sound

Council Meeting Minutes April 7, 2015

Minutes

Date:

April 7, 2015

Time:

7:00 p.m. (Closed 6:00 p.m.)

Location:

52 Seguin Street, Gibson Street Entrance, Parry Sound, Ontario

Members Present:

Mayor Jamie McGarvey, Clr. Paul Borneman, Clr. Bonnie Keith, Clr. Jim Marshall, Clr. Doug McCann, Clr. Keith Saulnier

Regrets:

Clr. Brad Horne

Staff Present:

R. Mens, J. Boggs, T. Pinn, P. Brown, D. Thompson

Mayor McGarvey called the meeting to order at 7:05 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

Resolution 2015 - 043

Moved By Councillor Borneman

Seconded by Councillor Marshall

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That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- c) a proposed or pending acquisition or disposition of land for municipal or local board purposes (**Property Matter**)
- d) labour relations or employee negotiations (**Corporate Salary Survey and Grid Adjustment**)

Carried

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

9.6.1 Accumulated Transportation Funds

1.3 Adoption of Agenda

Moved by Councillor Keith

Seconded by Councillor Marshall

That the April 7, 2015 Council Agenda be approved as circulated.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

Councillor Keith declared a pecuniary interest with Item 10.1.1, Fence Viewing Committee, as she is a member of the committee and feels a conflict with voting to increase the stipend and left the room during discussion and the vote. Councillor

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McCann declared a pecuniary interest with Item 10.1.1, Fence Viewing Committee as he is a member of this committee and left the room during discussion and the vote.

2. Public Meeting

3. Minutes and Matters Arising From Minutes

3.1 Adoption of Minutes

Moved by Councillor Borneman

Seconded by Councillor McCann

That the minutes from the March 17, 2015 Regular Council meeting be approved as circulated.

Carried

3.2 Questions of Staff

Councillor Keith asked Mr. Brown if there is an annual check to see whether sod will be replaced at many of the intersections around Town after a winter of ploughing? Mr. Brown responded that yes staff does check but not until all the snow has melted. Staff try to return the sod that the town is responsible for.

Councillor Saulnier asked what the issue was on Waubeek Street. Mr. Brown replied that the street sweeper was out working on Waubeek Street and the road had undermined and street sweeper broke through and lost a part. The street sweeper is fine and so is the operator. This morning they looked at it and the gravel is travelling under the road and undermining the structure. In fact most of Waubeek Street is in need of repair due to sand and gravel travelling under the road.

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Councillor Borneman asked about the new Water Operators. Mr. Brown hired Justin Hunt to replace the Operator who left and the second Operator will be Joel Profit who is currently a labourer with the Town but will be starting in his new position on Monday.

Councillor Borneman also asked about the status of the Forest Street construction. Mr. Brown replied that there will be a preconstruction meeting on Monday next week to plan to start the work as soon as possible. At this point CN is the only hold up.

Councillor McCann asked what happened two Sundays ago when we lost power in the Town. Mr Brown replied that Lakeland doesn't know themselves the reason for the power outage.

4. Correspondence

04.1 Letter - L. Este, resident of Parry Sound

Re: Comments on potential sidewalk installation along Isabella St. or Riverdale Rd.

Response Provided, P. Brown, Director of Public Works

(Circulated to Mayor and Council and forwarded to Director of Public Works for follow-up)

04.2 Letter - J. Bossart, resident of Parry Sound

Re: Comments on the proposed Electronic Billboard signage on the CN Train Trestle where it crosses Bowes Street.

(Circulated to Mayor and Council and forwarded to the Chief Building Official for follow-up)

04.3 Letter - Parry Sound Downtown Business Association

Re: Proposal to install an electronic billboard sign on the CN Train Trestle where it crosses Bowes Street.

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(Circulated to Mayor and Council and forwarded to the Chief Building Official for follow-up)

04.4 Letter - M. Fraser, resident of Parry Sound

Re: Moratorium on train transportation of dangerous goods.

(Circulated to Mayor and Council and forwarded to the CAO for follow-up)

04.5 Letter - Neil Whetham, resident of Parry Sound

Re: Letter complimenting the staff at the Bobby Orr Community Centre

(Circulated to Mayor and Council and forwarded to Director of Public Works for follow-up)

04.6 Letters from Supporters of Open Streets Parry Sound Initiative

Re: The Parry Sound Open Streets initiative will temporarily close streets to automobile traffic and to open them to people to walk, bike, dance, play & socialize. With more than 70 initiatives in North America, Open Streets offers a fun and innovative way for our community to achieve environmental, social, economic, & public health goals.

(Circulated to Mayor and Council and forwarded to the CAO for follow-up)

04.7 AMO Watchfile, March 12, 19, 26, 2015

Re: Government Industry News

(Circulated to Mayor and Council, Department Heads, attached to E-Agenda – Filed)

5. Deputations

05.1 Glenda Clayton, Community Committee Parry Sound Open Streets Initiative and Elisha Mullens, Parry Sound Bikes

Re: [Parry Sound Open Streets Initiative](#) - **10 minutes**

Ms. Clayton reviewed what Open Streets is and the positive impact it will have on the community.

05.2 John Mason, Canadian Power and Sail Squadron

Re: Safe Boating Week May 16 to May 22, 2015 - **10 minutes**

Withdrawn at the request of Mr. Mason

05.3 Trevor Pinn, Director of Finance and POA Court Services

Re: Income Tax Returns - **10 minutes**

Mr. Pinn spoke of the importance of filing an income tax return and outlined taking advantage of the credits available when one files.

05.4 Tony Romanelli, RCC Media

Re: Electronic Billboard - CN Trestle - Bowes Street - **10 minutes**

Withdrawn at the request of Ms. Hrycyna

05.5 Tammy Land, Resident - **10 Minutes**

Re: Accessible Transit

Ms. Land provided her [reasons](#) for objecting to the cancellation of regular transit and specialized transit.

6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda

7.1 Non-union Compensation Survey and proposed salary grid adjustment

Spokesperson: Rebecca Johnson, HR Co-ordinator

Resolution 2015 - 044

Moved by Councillor Marshall

Seconded by Councillor Borneman

That Council accepts the report and adopts the recommendations for non-union personnel contained in the Town of Parry Sound Custom Survey Compensation Review from Hay Group dated January 14th, 2015; and

That Council amend By-law 2001- 4417, being the by-law regulating certain personnel matters for non-union personnel in order to enact the said recommendations being:

- upon completion of all non-union employee performance reviews for 2015, eliminate the existing bonus opportunity award plan as established under By-law 2008-5246;
- increase the maximum of the salary range to 110% of job rate to compensate for the removal of the bonus opportunity award plan and be consistent with the market;
- at non-union employees' performance review periods in 2015, increase employee salaries by the percentage that they would have earned under the existing bonus opportunity award plan, retroactive to their 2015 anniversary date.

Carried

By-law 2015 - 6516

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Being a By-law to amend By-law 2001-4417 and repeal By-law 2008-5246 upon conclusion of all applicable non-union staff 2015 performance reviews.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

8. Consent Agenda

8.1 Safe Boating Week - May 16-22, 2015

Resolution 2015 - 045

Moved by Councillor Borneman

Seconded by Councillor McCann

Whereas Parry Sound is the foremost community in the centre of the 30,000 islands;
and

Whereas each year, thousands of boaters are supplied and start their summer,
vacations in Parry Sound; and

Whereas we recognize the importance of boating safety; and

Whereas, along with Parry Sound Power and Sail Squadron, we support North
American Safe Boating Awareness Week;

Now therefore be it resolved that Mayor and Council proclaim May 16 to 22, 2015 as
Safe Boating week in the Town of Parry Sound.

Carried

8.2 Financial Review and Key Performance Indicators

Resolution 2015 - 046

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Moved by Councillor Keith

Seconded by Councillor Saulnier

That the first 2015 Quarterly Review Meeting to review Financials and Key Performance Indicators be scheduled for May 12th, 6:00 pm.

Carried

9. Resolutions and Direction To Staff

9.1 Administration

9.1.1 Open Streets Event

Spokesperson: Rob Mens, CAO

Resolution 2015 - 047

Moved by Councillor Borneman

Seconded by Councillor Marshall

That the Open Streets Special Events scheduled for July 12th and September 13th, 2015 on Municipal Roads Application as submitted to Council April 7th, be approved.

Carried

9.2 Finance and POA Court Services

9.2.1 Renewal of facility lease for Sundridge POA Court

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Direction Approved (For Direct Staff Follow-Up):

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That Staff be directed to negotiate an agreement renewal for a period of at least five (5) years for the use of the Sundridge-Strong-Joly Arena for Provincial Offences Act Court.

Carried

9.2.2 Revision of Payables Payment Methods

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Direction Approved (For Direct Staff Follow-Up):

1. That Staff draft a revised payments policy to include the enhanced use of Electronic Funds Transfer (EFT), Online Banking, and other payment methodologies.
2. That Staff prepare a new listing / policy for the issuance of corporate credit cards to expand usage to manager and supervisor levels as appropriate.

Carried

9.2.3 Operating Surplus / Deficit Policy

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Resolution 2015 - 048

Moved by Councillor Saulnier

Seconded by Councillor Keith

That Council approves the Operating Surplus / Deficit Policy, attached as Schedule "A";
and

That Resolution 2009-08 is hereby rescinded.

Carried

9.2.4 Charles W. Stockey Centre - Transfer to Bobby Orr Hall of Fame (BOHF)
Reserve and to Unfinanced Capital Outlay

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Resolution 2015 - 049

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council approve a reduction in the "Unfinanced Capital Outlay" (being the capital construction debt) relating to the Charles W. Stockey Centre in the amount of \$20,273.80 for the year ended December 31, 2014; and

That Council approve the transfer of \$20,273.80 to the BOHF Reserve for the year ended December 31, 2014.

Carried

9.2.5 2015 Operating and Capital Budget

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Resolution 2015 - 050

Moved by Councillor Saulnier

Seconded by Councillor Keith

Whereas Council provided approval of the 2015 Operating and Capital Budgets in principle on February 18, 2015;

Whereas information is now available necessitating a change in the 2015 budget;

Be it Resolved that Council for the Corporation of the Town of Parry Sound hereby rescinds Resolution 2015-024; and

Further that Council hereby approves the 2015 Operating and Capital Budgets, in principle, as outlined in Schedule "A" reflecting a 3.8% tax rate increase for the year 2015.

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Carried

9.2.6 Canada Cultural Spaces Fund - Stockey Centre Lighting System

Spokesperson: Lynn Middaugh, Director of Community Development and Leisure Services

Resolution 2015 - 051

Moved by Councillor McCann

Seconded by Councillor Marshall

That Council authorizes that application be made to the Department of Canadian Heritage Canada Cultural Spaces Fund for a new/upgraded lighting system at the Charles W. Stockey Centre for the Performing Arts; and

That Rob Mens, CAO be confirmed as the person with signing authority.

Carried

9.3 Public Works

9.3.1 Public Works Department Fleet Tenders

Spokesperson: Peter Brown, Director of Public Works

Resolution 2015 - 052

Moved by Councillor Keith

Seconded by Councillor Saulnier

That Council accept the following tenders from Bayview Chevrolet-Buick-GMC:

1. 2015 Fleet GMC Sierra 1500 4WD Crew Cab 1/2 ton pick-up truck for Parks and Recreation, in the amount of \$28,900.00, HST extra, including the trade-in of a 2002

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Chevrolet 1/2 ton pick-up truck in the amount of \$3,500.00, this tender being the lowest tender of two tenders received;

2. 2015 Fleet GMC Sierra 1500 4WD Double Cab 1/2 ton pick-up truck for Waterworks, in the amount of \$29,700.00, HST extra, including the trade-in of a 2007 Chevrolet 1/2 ton pick-up truck, this tender being the lowest tender of two tenders received; and

Further,

That Council accept the following tenders from L&H Motors:

3. 2015 Ford Escape 4WD sport utility truck for Waste Water, in the amount of \$29,209.00, HST extra, this tender being the only tender received;
4. 2015 F450 Regular Cab 1-1/2 ton pick-up truck with dump box and flatbed, for Operations, in the amount of \$60,545.00, HST extra, including the trade-in of a 2008 Ford F450 pick-up truck this tender being the only tender received.

Carried

Resolution 2015 - 053

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council accept the 5-year lease proposal from Jason Armstrong's Huntsville Honda for a 2015 Honda CRV LX, in the monthly amount of \$400.00, HST extra. Acceptance also includes a rebate in the amount of \$1,384.00 that can be used towards the purchase of an emergency/traffic direction L.E.D. light to be installed on the vehicle roof.

Carried

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9.4 Development and Leisure Services

9.5 Emergency and Protective Services

9.6 Other Business

9.6.1 Accumulated Transportation Funds

Spokesperson: Mayor Jamie McGarvey

Direction Approved (Direct Staff Follow-up)

That the Director of Public Works bring a report and recommendation to Council regarding the best use of the \$77,435.06 accumulated for public transportation in the Public Transit Gas Tax Reserve Fund addressing how best to disburse those funds with regard to revisiting the partnership with Belvedere Customer Support Services and Town residents with special needs.

Carried

10. By-laws

10.1 Administration

10.1.1 Fence Viewing Committee By-law

Spokesperson: Jackie Boggs, Deputy Clerk/EA

By-law 2015 - 6517

Being a By-law to comply with the Line Fences Act and to repeal By-laws 2011-5546, 2010-2007-5051 and 2000-4252.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

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10.1.2 Voter List Management Services Agreement

Spokesperson: Jackie Boggs, Deputy Clerk/EA

By-law 2015 - 6518

Being a by-law to authorize the execution of an agreement with Datafix (Comprint Systems Inc.) for the use of the computer application of Municipal Voter View for Parry Sound Voters' List Management during the 2018 Municipal Election.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

10.2 Finance and POA Court Services

10.2.1 Establishment of Capital Replacement Reserve Fund

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

By-law 2015 - 6519

Being a By-law to Provide for the Establishment of a Reserve Fund to be known as the Capital Replacement Reserve Fund.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

10.2.2 Appointment of Deputy Treasurer

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

By-law 2015 - 6520

Being a By-law to appoint a Deputy-Treasurer for the Corporation of the Town of Parry Sound.

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Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

10.3 Public Works

10.4 Development and Leisure Services

10.4.1 Ontario Trillium Foundation - Funding Agreement/Parry Sound Public Library

Spokesperson: Lynn Middaugh, Director of Community Development and Leisure Services

By-law 2015 - 6521

Being a By-law to authorize the execution of a funding agreement with the Ontario Trillium Foundation (OTF) for renovations and repairs to the Parry Sound Public Library.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

10.5 Emergency and Protective Services

10.6 Other Business

10.6.1 Confirming By-law

By-law 2015 - 6522

A By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed this 7th day of April 2015.

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11. Adjournment

The Mayor adjourned the meeting at 9:15 p.m.

Mayor Jamie McGarvey

Rob Mens, CAO/Clerk

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