

**The Corporation of The Town of Parry Sound
Council Meeting Minutes January 21, 2014**

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Date: January 21, 2014
Time: 7:00 p.m. (6:15 p.m. – Closed)
Location: 52 Seguin Street – Gibson Street Entrance
Members Present: Mayor Jamie McGarvey, Clr. P. Borneman, Clr. B. Horne, Clr. B. Keith, Clr. D. McCauley, Clr. K. Saulnier, Clr. D. Williams
Staff Present: R. Mens, J. Boggs, D. Thompson, T. Elgie, L. Middaugh, J. Este, P. Brown, T. Purdy

Presentation(s):

The Mayor called the meeting to order at 7:10 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

Resolution 2014 - 003

Moved By Councillor Borneman

Seconded By Councillor Williams

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees. (**Board Governance, Personnel Update**)
- d) labour relations or employee negotiations (**Employment Contract**)

1. **Agenda**

1.1 ***Additions to Agenda***

1.2 ***Prioritization of Agenda***

1.3 ***Adoption of Agenda***

Moved By Councillor Keith

Seconded By Councillor Saulnier

That the January 21, 2014 Council Meeting Agenda be approved.

Carried

1.4 ***Disclosure of Pecuniary Interest and the General Nature Thereof***

Councillor Horne declared a pecuniary interest in Item 9.2.3 – Partnership with Community Living as he is an employee of Community Living and left the room during deliberation and the vote.

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2. Public Meeting

3. Minutes and Matters Arising From Minutes

3.1 Adoption of Minutes

**Moved By Councillor Horne
Seconded By Councillor McCauley**

That the December 17th, 2013 Regular Meeting Minutes and the January 7th and January 13th, 2014 Special Meeting Minutes be approved as circulated.

Carried

3.2 Questions to Staff

Mr. Borneman asked Mr. Elgie whether a previously discussed check list for developers contemplating a commercial project in Parry Sound was available at the office. Mr. Elgie replied that staff provide guidance to applicants attending the office by use of a check list.

4. Correspondence

- 4.1 Dr. John Cochrane, Chair, Belvedere Heights Board of Management
Re: Letter advising the Town of the 2014 levy in the amount of \$108,053.24 payable in two installments.

(Circulated to Mayor and Council and forwarded to Director of Finance and POA Court Services for follow-up)

- 4.2 Tom Campbell, Royal Canadian Legion, Ontario Provincial Command
Re: Request for support by advertising in the Military Service Recognition Book being developed to recognize Veterans both past and present in print form with full biographies and photographs submitted to local legion branches.

(Circulated to Mayor and Council and forwarded to CAO for follow-up and is on to-night's agenda)

- 4.3 Lyle Clark, Executive Vice President, Stewardship Ontario
Re: Industry funding for Municipal Blue Box Recycling for 2013 Program Year. Parry Sound received the Third quarterly payment for 2013 in the amount of \$11,216.55.

(Circulated to Mayor and Council and forwarded to Public Works for follow-up)

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5. Deputations

5.1 Anne Bossart, Parry Sound

Re: Doors Open Parry Sound. Ms. Bossart provided her request for Council's support for the "Doors Open Parry Sound" program being held Saturday September 27, 2014 from 10:00 am to 4:00 pm. This year's theme is to commemorate the centennial of the First World War. She is requesting Town staff time to facilitate the opening of Town owned properties like the old Fire Hall and the Bobby Orr Hall of Fame; community talent as individuals or as an organization with stories of the Town in that era or volunteer to help in some way; and a request of the Town to pay the registration fee of \$1,695.00 so event organizers can focus on seeking funding for marketing and actually running the event.

The following direction was proposed:

Direction Approved (For Direct Staff Follow-up)

That this request be referred to upcoming 2014 municipal budget deliberations.

Carried

**5.2 Lis McWalter, Parry Sound Downtown Business Association
Anne Bossart**

Re: Market Square Park. Ms. McWalter outlined the TD Green Streets funding application that has been submitted by the DBA. Ann Bossart described the design changes proposed to Market Square Park.

6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. Ratification of Matters From Closed Agenda

7.1 Employment Contract – Rebecca Johnson, Stockey Centre Programming/Support Centre Co-ordinator and Human Resources Coordinator

By-law 2014 – 6294

Being a bylaw to enter into an employment agreement with Rebecca Johnson as the Stockey Centre Programming/Support Centre Co-ordinator and the Human Resources Coordinator for the Town of Parry Sound.

Read a First, Second and Third time, Passed, Signed and Sealed, this 21st day of January, 2014.

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8. Consent Agenda

8.1 Royal Canadian Legion Military Service Recognition Book

Resolution 2014 - 004

Moved By Councillor Keith

Seconded By Councillor Saulnier

That Council of the Town of Parry Sound purchase an ad in the upcoming Military Service Recognition Book coordinated by the Ontario Command of the Royal Canadian Legion, the book being the first of its kind in Ontario, recognizing Veterans both past and present to an upset amount of \$545.00.

Carried

8.2 Special Meeting of Council – Budget Meeting

Resolution 2014 -005

Moved By Councillor Williams

Seconded By Councillor McCauley

Whereas Resolution 2013 – 170 adopted a schedule of meetings for the 2014 Budget; and

Whereas Council wishes to amend the schedule to include an additional meeting;

Therefore a Special Meeting of Council to discuss the budget is scheduled for February 11th, 2014, at 6:00 p.m., amending Schedule “A” to Resolution 2013 - 170.

Carried

8.3 School Crossing Guard Day – February 5, 2014

Resolution 2014 - 006

Moved By Councillor Keith

Seconded By Councillor Horne

Whereas School Crossing Guards are a dependable means of helping children; they work hard to ensure the security of children as they walk to and from school and cross streets; and

Whereas School Crossing Guards must possess a deep sense of responsibility, a lot of common sense, good rapport with children and the fortitude that is necessary to brave the elements; and

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Whereas School Crossing Guards act as a reminder to motorists to be aware of children walking to and from school and to be especially cautious when driving in and around school zones. Motorists need to understand the necessity of following traffic directions given by School Crossing guards and to recognize that by doing so; roadway safety can be improved for both pedestrians and motorists; and

Whereas we are extremely proud of our School Crossing Guards and highly commend them for their continued dedication and commitment to the safety and well-being of our school children; and

Now therefore, Mayor Jamie McGarvey, on behalf of the Town of Parry Sound Council, does hereby proclaim February 5, 2014 as “**School Crossing Guard Appreciation Day**” to recognize their significant contribution to the safety and well-being of our school children. And further, Mayor and Council urge the residents of Parry Sound to recognize this day and every day by pledging to approach school zones and crossings with due caution.

Carried

9. Resolutions and Direction To Staff

9.1 *Public Works*

- 9.1.1 Asset Management Plan for the Town of Parry Sound
Spokesperson: Peter Brown, Director of Public Works

Resolution 2014 - 007

Moved By Councillor McCauley

Seconded By Councillor Borneman

That Council endorses the Asset Management Plan, as a living document, for the Town's Roads, Bridges, Water Treatment, Water Mains, Wastewater Treatment, Sanitary Sewer Mains and Storm Sewers as prepared by Tulloch Engineering, attached as Schedule "A".

Carried

- 9.1.2 Pre-budget approval – Hanging Flower Baskets
Spokesperson: Peter Brown, Director of Public Works

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Resolution 2014 - 008

Moved By Councillor Keith

Seconded By Councillor Saulnier

That Council authorize pre-budget approval in the amount of \$15,000 for the purchase and watering of hanging baskets.

Carried

9.1.3 Public Transit System

Spokesperson(s): Peter Brown, Director of Public Works and Tammy Purdy, MLEO

Resolution 2014 - 009

Moved By Councillor McCauley

Seconded By Councillor Borneman

Whereas in 2011, the Province of Ontario passed legislation regulating public transportation with the Accessibility for Ontarians with Disabilities Act, (AODA)-- Regulation 191/11 the Integrated Accessibility Standard Regulation; and

Whereas this legislation includes regulations that affect the operation of both conventional municipal transit systems and specialized municipal transit systems; and

Whereas the current operation of the Parry Sound public transit system is not in compliance with provincial legislation; and

Further, it has been determined that it is not financially feasible to achieve compliance the way the current transit system is being delivered;

Now therefore be it resolved that the Town of Parry Sound will cease all public transit operations in the Town of Parry Sound, as currently provided, by the end of the fiscal year 2014; and

Further, that staff provide an AODA compliant public transportation proposal for Council's consideration by August 2014.

The following direction was proposed:

Moved by Councillor Keith

Seconded by Councillor Saulnier

To insert at the end of the 5th paragraph: "unless provincial legislation should change which would enable the transportation system to be more feasible"; and

Defeated

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Resolution 2014 - 009

Moved By Councillor McCauley

Seconded By Councillor Borneman

Whereas in 2011, the Province of Ontario passed legislation regulating public transportation with the Accessibility for Ontarians with Disabilities Act, (AODA)-- Regulation 191/11 the Integrated Accessibility Standard Regulation; and

Whereas this legislation includes regulations that affect the operation of both conventional municipal transit systems and specialized municipal transit systems; and

Whereas the current operation of the Parry Sound public transit system is not in compliance with provincial legislation; and

Further, it has been determined that it is not financially feasible to achieve compliance the way the current transit system is being delivered;

Now therefore be it resolved that the Town of Parry Sound will cease all public transit operations in the Town of Parry Sound, as currently provided, by the end of the fiscal year 2014; and

Further, that staff provide an AODA compliant public transportation proposal for Council's consideration by August 2014.

Carried

The following direction was proposed:

Direction Approved (For Direct Staff Follow-up)

That staff be directed to prepare a letter and draft resolution for Council's consideration to send to the Minister of Economic Development, Trade and Employment, the Honourable Eric Hoskins, to protest the fiscal restraints imposed by the AODA legislation with respect the operation of public transit system; and

Further that Council's letter and resolution be circulated to Norm Miller, M.P.P. for Parry Sound-Muskoka, the Honourable Tony Clement, M.P. for Parry Sound-Muskoka, all Ontario municipalities of a similar size, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Ontario Small Urban Municipalities (OSUM) and the Ontario Good Roads Association (OGRA).

Carried

9.2 Emergency and Protective Services

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- 9.2.1 Request to Amend the No Smoking By-law
Spokesperson: Tammy Purdy, Municipal By-law Enforcement Officer

Resolution 2014 - 010

Moved By Councillor Keith

Seconded By Councillor Horne

That a ratepayer's request to amend Bylaw 2012-6087, Smoking Bylaw, to include entrances at multi-unit dwellings in the smoking prohibition section, be denied.

Carried

- 9.2.2 Permit Parking Request
Spokesperson: Tammy Purdy, MLEO

Resolution 2014 -011

Moved By Councillor Williams

Seconded By Councillor Borneman

That the property owner's written request for an additional parking permit in front of their building at 19 Parry Sound Road, be denied.

Carried

- 9.2.3 Partnership Community Living – People to People Program
Spokesperson: Tammy Purdy, MLEO

Resolution 2014 - 012

Moved By Councillor Saulnier

Seconded By Councillor Keith

That Council support in principle the partnership with Community Living to assist with their educational program - "People to People" and provide a letter of support for the funding application.

Carried

9.3 ***Administration***

- 9.3.1 Departmental Business Plans and Key Performance Objectives (KPO's)
Spokesperson: Rob Mens, C.A.O.

Resolution 2014 - 013

Moved By Councillor Williams

Seconded By Councillor Borneman

That the 2014 Departmental Business Plans be approved as attached Schedule "A"; and

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That the 2014 Key Performance Objectives Summary for all departments be approved as attached Schedule "B".

Carried

9.4 Development and Leisure Services

- 9.4.1 Tom Thomson, Signage Partnership
Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2014 - 014

Moved By Councillor Keith

Seconded By Councillor Horne

That upon the recommendation of the Waterfront Advisory Committee, Council supports the Tom Thomson Centenary Signage Project in partnership with the West Parry Sound District Museum and the Rotary Club of Parry Sound, per Schedule 'A' attached; and

That Council authorize \$2,000 to be allocated from the Waterfront Advisory Committee Reserve for this project.

Carried

- 9.4.2 Consent Application B 36/2013(PS) – Stanley – 146 and 154 Louisa Street
Spokesperson: Taylor Elgie, Planner

Direction Approved (For Direct Staff Follow-up)

That Council supports Consent Application No. B36/2013(PS) – Stanley – Louisa Street for a lot addition conditional upon confirmation from the Town that:

1 - the resultant lots would meet the requirements of the zoning by-law (e.g. lot area); and

2 - each lot is serviced by private well and septic systems which are located entirely on each lot and in accordance with the Building Code.

Carried

- 9.4.3 Lot Grading Report Follow-up
John Este, Chief Building Official

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Resolution 2014 - -15

Moved By Councillor McCauley

Seconded By Councillor Borneman

That Council receives for information the Lot Grading Report, dated December 3, 2013, attached as Schedule "A".

Carried

Direction (For Direct Staff Follow-up)

That Council directs that no further action be taken with respect to the Lot Grading Report, dated December 3, 2013.

Defeated

The following direction was proposed:

Direction Approved (For Direct Staff Follow-up)

1. **That** staff be directed to monitor residential development of in-fill lots for a nine month period and submit a report to Council in December, 2014 advising of the findings and,

That during the nine month research and evaluation period and until Council takes an alternate position, residential off-site lot drainage be considered a civil matter between property owners/occupants.

2. **That** staff be directed to develop Guidelines or 'Helpful Hints" pertaining to residential buildings containing not more than 3 dwelling units to manage drainage, including the request of the client to provide a lot drainage plan.

Carried

9.5 Finance and POA Court Services

9.6 Other Business

- 9.6.1 Request for CN & CP Bridge Structural Engineering Reports.
Spokesperson: Mayor Jamie McGarvey

Direction Approved (For Direct Staff Follow-up)

That Canadian National and Canadian Pacific Railways be requested to provide the most current Engineer's Bridge Structure Report(s) for all the railway bridges within the Town of Parry Sound to the Chief Administrative Officer for the Town of Parry Sound, within 60 days.

Carried

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10. **By-Laws**

10.1 ***Public Works***

10.2 ***Emergency and Protective Services***

10.2.1 Shared By-law Enforcement Services with The Township of the Archipelago.
Spokesperson: Tammy Purdy, Municipal By-law Enforcement Officer

By-law 2014 – 6295

Being a Bylaw to execute an agreement between the Corporation of the Town of Parry Sound and the Township of the Archipelago for By-law Enforcement Services for a period of one year.

Read a First, Second and Third time, Passed, Signed and Sealed, this 21st day of January, 2014.

10.3 ***Administration***

10.4 ***Development and Leisure Services***

10.5 ***Finance and POA Court Services***

10.5.1 Letter of Agreement with MTO for Dedicated Gas Tax Funds for Public Transportation
Brenda Dobson, Director of Finance and POA Court Services

By-law 2014 - 6296

Being a By-Law to authorize a Letter of Agreement between Her Majesty the Queen in right of Ontario, represented by the Minister of Transportation for the Province of Ontario and the Corporation of the Town of Parry Sound, related to funding provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation.

Read a First, Second and Third time, Passed, Signed and Sealed, this 21st day of January, 2014.

10.6 ***Other Business***

10.6.1 **CONFIRMING BY-LAW – Parry Sound Hydro Corporation**

BY-LAW 2014 - 6297

Being a By-law to confirm the proceedings of the October 12, 2012, November

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19, 2012, February 11, 2013, March 19, 2013, April 22, 2013, July 26, 2013, September 17, 2013, October 24, 2013 and November 19, 2013 Meetings of the Board of Directors for Parry Sound Hydro Corporation.

Read a First, Second and Third time, Passed, Signed and Sealed, this 21st day of January, 2014.

10.6.2 **CONFIRMING BY-LAW**

BY-LAW 2014 – 6298

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed, this 21st day of January, 2014.

11. **Adjournment**

The Mayor adjourned the meeting at 9:40 p.m.

Personal Information collected in Section 2. "Public Meeting", Section 4 "Correspondence" and 5. "Deputation" is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), *Section 21. (1) c* and will be used to create a record available to the general public.

JAMIE McGARVEY, MAYOR

ROB MENS, C.A.O./CLERK