

The Corporation of the Town of Parry Sound

Council Meeting Minutes April 5, 2016

## **Minutes**

### **Date:**

April 5, 2016

### **Time:**

7:00 (5:30 p.m. - Closed)

### **Location:**

52 Seguin Street, Parry Sound, Ontario - Access off Gibson Street

### **Members Present:**

Mayor McGarvey, Clr. P. Borneman, Clr. B. Keith, Clr. D. McCann, Clr. K. Saulnier, Clr. J. Marshall

### **Regrets:**

Clr. B. Horne

### **Staff Present:**

R. Mens, J. Boggs, D. Thompson, P. Brown, L. Middaugh, T. Pinn, T. Elgie, J. Este

### **Presentations:**

None

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The Mayor called the meeting to order at 7:08 p.m. Prior to the Open Meeting of Council, Council adjourned to a meeting closed to the public pursuant to the following resolution:

**Resolution 2016 - 049**

**Moved by Councillor Marshall**

**Seconded by Councillor Borneman**

**That** pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

d) labour relations or employee negotiations **(2 Performance Reviews, Public Works Department Realignment)**

j) educating or training council members and no member shall discuss or deal with any matter in a way that materially advances the business of the Council. **(Business Stimulus Task Team)**

**Carried**

**1. Agenda**

**1.1 Additions to Agenda/Notice of Motion**

**1.2 Prioritization of Agenda**

9.3.4 31 Joseph Street Signage

**1.3 Adoption of Agenda**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

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That the Council agenda for April 5, 2016 be approved as amended.

**Carried**

#### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

Mayor McGarvey declared a pecuniary interest in Item 9.3.4 - 31 Joseph Street - Application - Council Approved Sign due to the fact that he is employed by the applicant. Prior to discussion of that item Mayor McGarvey requested Deputy Mayor Saulnier preside over the meeting. Mayor McGarvey left the room during discussion and the vote.

## **2. Public Meeting**

### **3. Minutes and Matters Arising from Minutes**

#### **3.1 Adoption of Minutes**

**Moved by Councillor Saulnier**

**Seconded by Councillor Borneman**

That the Minutes from the Council meeting held March 15, 2016 be approved as circulated.

**Carried**

#### **3.2 Questions of Staff**

Councillor Keith asked Mr. Brown about whether the audible signals could be customized to say the name of the street a pedestrian is crossing. Mr. Brown replied that he had a number of positive suggestions like that and yes that can be done. There will be follow up regarding the audible street crossing signals. Councillor Keith asked

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when the lines will be painted on the roads and streets. Mr. Brown replied that as soon as winter is over and the streets have been swept, the lines will be repainted.

Councillor Saulnier asked how our snow removal budget is doing with all this extra snow. Mr. Brown replied that it's in good shape.

Councillor Borneman commented that it was good to see that the Cascade Street railroad crossing improvements have been done however, he stated that railroad crossings seem to be overlooked in CN's much flaunted "safety" program considering the number of times they were contacted to make those improvements.

#### **4. Correspondence**

##### 4.1 Barbara Fisher, resident

Re: Town Dock Gazebo. Ms. Fisher is asking Council to consider asking Cedarland Homes to pay for the repair of the existing town dock gazebo instead of new construction.

(Circulated to Mayor and Council and forwarded to the Director of Development and Leisure Services for follow-up)

##### 4.2 Gail Campbell, resident

Re: Town dock Gazebo. Ms. Campbell supports the new town dock gazebo and suggested using metal materials to cut down on maintenance and increase durability. Photos of cupolas, weather vanes and roofing options, attached.

*(Circulated to Mayor and Council and forwarded to the Principal Planner for follow-up)*

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4.3 Matt Pegg, President, Ontario Association of Fire Chiefs

Re: An invitation to elected officials to attend the Essentials of Firefighting 101 workshop to be held April 30th and May 1st, 2016 in Toronto.

*(Circulated to Mayor and Council and forwarded to the Director of Emergency and Protective Services follow-up)*

4.4 Patricia Poole, Seguin resident

Re: Ms. Poole provided comments regarding the removal of fluoride from the Town's drinking water and her recommendation to listen to the established scientific literature on this topic not merely to the views of a small, vocal group. Addition of fluoride to drinking water is a great equalizing benefit available to all levels of society.

*(Circulated to Mayor and Council and forwarded to the Town Clerk for follow-up)*

4.5 Lynne Atkinson, Executive Director, West Parry Sound Health Centre Foundation

Re: A letter thanking Council and staff for a donation of \$50.00 in honour of Doug Sainsbury, former Councillor for Seguin Township, who recently passed away.

*(Circulated to Mayor and Council and forwarded to the Town Clerk for filing)*

4.6 AMO Watchfile - March 10, March 17 and March 24, 2016

Re: Municipal Industry News

*(Circulated to Mayor and Council, forwarded to the Town Clerk for attachment to the e-agenda)*

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#### 4.7 FONOM/ROMA Position Paper

Re: Members from the FONOM Board of Directors attended a meeting with the Provincial Cabinet during the 2016 OGRA/ROMA Conference and presented a number of issues. The position paper and highlights from the meeting are attached.

*(Circulated to Mayor and Council, forwarded to the Town Clerk for attachment to the e-agenda)*

### 5. Deputations

#### 5.1 Chris Litschko, Chief Executive Officer, Lakeland Holding Ltd. - **10 mins.**

Re: Mr. Litschko provided an update on the Cascade Generation Station upgrade.  
[see "Presentations" on the Council Calendar on the town website]

#### 5.2 Anne Bossart, resident - **10 mins.**

Re: Heritage Preservation

Ms. Bossart provided a presentation reviewing heritage attributes. She feels that the Gazebo should have been saved as a piece of Parry Sound Heritage and asked Council to revisit this. *[see "Presentations" on the Council Calendar on the town website]*

#### 5.3 Vanessa Backman, Parry Sound Tourism (Explorer's Edge) - **10 mins.**

Re: An update and overview of Parry Sound Tourism

Ms. Backman provided a presentation about Parry Sound Tourism and asked Parry Sound to partner with her. She also asked Council to put money in the Town's budget to promote tourism in Parry Sound. *[see "Presentations" on the Council Calendar on the town website]*

## **6. Mayor & Councillors' Reports**

Mayor and Councillors gave their reports on meetings attended and matters arising.

## **7. Ratification of Matters from Closed Agenda**

### **7.1 Realignment in the Public Works Department, specifically the Operations Group**

Spokesperson: Peter Brown, Director of Public Works

#### **Resolution 2016 - 050**

**Moved by Councillor Saulnier**

**Seconded by Councillor Keith**

That the organizational structure proposed for the Operations section of the Public Works Department, as outlined in the April 5, 2016 Report and Recommendation- *Public Works Realignment*, be adopted and implemented.

**Carried**

### **7.2 Performance Review - Trevor Pinn, Director of Finance and POA Court Services**

Spokesperson: Rob Mens, C.A.O.

#### **Resolution 2016 - 051**

**Moved by Councillor**

**Seconded by Councillor**

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That the Performance Review for Trevor Pinn, Director of Finance and POA Court Services, dated April 5, 2016, be accepted.

**Carried**

### **7.3 Performance Review - Peter Brown, Director of Public Works**

Spokesperson: Rob Mens, C.A.O.

**Resolution 2016 - 052**

**Moved by Councillor**

**Seconded by Councillor**

That the Performance Review for Peter Brown, Director of Public Works, dated April 5, 2016, be accepted.

**Carried**

## **8. Consent Agenda**

### **9. Resolutions and Direction to Staff**

#### **9.1 Finance and POA Court Services**

##### **9.1.1 Request for Rate Reduction - Michelle Stillar**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

**Resolution 2016 - 054**

**Moved by Councillor Keith**

**Seconded by Councillor Saulnier**



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That the request from Ms. Stillar, 7 Highland Cres, for relief from water and sewer usage rates for the period September 25, 2015 to January 25, 2016, be denied.

**Carried**

### **9.1.2 Participation in MFOA Pilot Project - Long Term Financial Planning Tool**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

**Resolution 2016 - 055**

**Moved by Councillor Saulnier**

**Seconded by Councillor Keith**

Whereas the Council of the Town of Parry Sound recognizes the need for long term financial planning to ensure financial stability and proper planning; and

Whereas the Municipal Finance Officers Association of Ontario (MFOAO) is providing a pilot project to test the scalability of a long-term financial planning tool developed by the Town of Petrolia; and

Whereas the Town of Parry Sound has been asked to be the pilot municipality to determine the scalability of this tool;

Now therefore be it resolved that the Council for the Town of Parry Sound hereby endorses its participation in this project.

**Carried**

## **9.2 Public Works**

### **9.2.1 Tender - Public Works Road Sweeper**

Spokesperson: Peter Brown, Director of Public Works

**Resolution 2016 - 056**

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**Moved by Councillor Keith**

**Seconded by Councillor Saulnier**

That Council accept the tender from Joe Johnson Equipment for one used model Elgin Pelican road sweeper in the amount of \$202,000., including delivery and trade-in of one 1995 Elgin Pelican road sweeper, this tender being the lowest tender of three tenders received for used model road sweepers.

**Carried**

### **9.3 Development and Leisure Services**

#### **9.3.1 Ontario Trillium Foundation (OTF) - Treetops Community Forest**

Lynn Middaugh, Director of Development and Leisure Services

#### **Resolution 2016 - 057**

**Moved by Councillor Saulnier**

**Seconded by Councillor Keith**

That Council authorize the submission of an Ontario Trillium Foundation (OTF) grant application for the purchase of property for the purpose of developing a naturalized park – Treetops Community Forest – contributing to the Town’s trail development inventory per the Trails Master Plan; and

That the Town make an offer to purchase the property, conditional upon receipt of approval of the OTF grant application and sufficient funds having been raised through fundraising efforts to cover the full purchase price and legal fees.

**Carried**

#### **9.3.2 2018 FONOM/MMAH Conference**

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Lynn Middaugh, Director of Development and Leisure Services

**Resolution 2016 - 058**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That Council authorizes the submission of an application to host the 2018 FONOM/ MMAH Conference in Parry Sound.

**Carried**

**9.3.3 117 Bowes Street - Application - Council Approved Sign**

Spokesperson: John Este, Chief Building Official

**Resolution 2016 - 059**

**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That the Chief Building Official is authorized and directed to issue a permit for a second standard sign on the premise of 117 - 121 Bowes Street according to the Conditions in Schedule "A" attached.

**Carried**

**9.3.4 31 Joseph Street - Application - Council Approved Sign**

Spokesperson: John Este, Chief Building Official

**Resolution 2016 - 053**

**Moved by Councillor Borneman**

**Seconded by Councillor Marshall**

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That the Chief Building Official is authorized and directed to issue a permit for a standard sign on the Joseph Street Road allowance according to the Conditions in Schedule "A" attached.

**Carried**

**9.3.5 Consent Application - B/7/2016 (PS) (Harris - 15 Parry Sound Drive)**

Spokesperson: Taylor Elgie, Principal Planner

**Resolution 2016 - 060**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

That Consent Application No. B7/2016(PS) – Harris - 15 Parry Sound Drive, be supported.

**9.3.6 ATV Thoroughfare**

Spokesperson: Taylor Elgie, Principal Planner

**Resolution 2016 - 061**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That upon the recommendation of the Trails Master Plan Steering Committee, notice be posted that the Town intends to bring forward a By-law which will permit ATVs to access a thoroughfare per the route attached as Schedule "A"; and

That this be considered as a one-year pilot and a report be brought back to Council November 2016, and March of 2017.

**Carried**

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### **09.3.7 14-18 James Street - Application - Council Approved Sign**

Spokesperson: John Este, Chief Building Official

#### **Resolution 2016 - 062**

**Moved by Councillor Marshall**

**Seconded by Councillor Borneman**

That the Chief Building Official is authorized and directed to issue a permit for a sign attached to the building known as 14-18 James Street according to the Conditions in Schedule "A" attached.

**Carried**

## **9.4 Emergency and Protective Services**

### **9.5 Administration**

### **9.6 Other Business**

#### **9.6.1 2017 Strategic Priorities Budget Meeting**

Spokesperson: Rob Mens, CAO

#### **Direction Approved (For Direct Staff Follow-up)**

That a Special Meeting of Council be called on May 19, 2016 at 6:00 p.m. to discuss the Strategic Priorities for the 2017 budget.

**Carried**

## **10. By-laws**

### **10.1 Finance and POA Court Services**

### **10.2 Public Works**

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**10.3 Development and Leisure Services**

**10.4 Emergency and Protective Services**

**10.5 Administration**

**10.6 Other Business**

**10.6.1 Confirming By-law**

**By-law 2016 - 6621**

Being a By-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed, this 5th day of April,  
2016

**11. Adjournment**

The Mayor adjourned the meeting at 8:37 p.m.

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Jamie McGarvey, Mayor

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Jackie Johnston Boggs, Clerk

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