

The Corporation of the Town of Parry Sound  
Council Meeting Minutes February 16, 2016

## **Minutes**

### **Date:**

February 16, 2016

### **Time:**

7:00 (6:30 p.m. - Closed)

### **Location:**

52 Seguin Street, Parry Sound, Ontario - Access off Gibson Street

### **Members Present:**

Clr. P. Borneman, Clr. B. Horne, Clr. B. Keith, Clr. D. McCann, Deputy Mayor K. Saulnier, Clr. J. Marshall

### **Regrets:**

Mayor McGarvey

### **Staff Present:**

R. Mens, J. Boggs, P. Brown, D. Thompson, L. Middaugh, T. Pinn, A. McNamara, N. Mullen, C. Ward, R. Beaumont, T. Elgie

### **Presentations:**

None

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Deputy Mayor Saulnier called the meeting to order at 7:02 p.m. Prior to the Open Meeting of Council, Council adjourned to a meeting closed to the public pursuant to the following resolution:

**Resolution 2016 - 016**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

**That** pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address a matter(s) pertaining to:

- b) personal matters about an identifiable individual, including municipal or local board employees. **(Local Board)**
  
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; **(Municipality/Local Board)**

**Carried**

**1. Agenda**

**1.1 Additions to Agenda/Notice of Motion**

**1.2 Prioritization of Agenda**

9.4.1 Removal of Fluoride from the Town's Drinking Water

**1.3 Adoption of Agenda**

**Moved by Councillor Marshall**

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**Seconded by Councillor Borneman**

That the Council agenda for February 16, 2016 be approved as circulated.

**Carried**

**1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

Councillor Horne declared a pecuniary interest in item 10.5.3 - 2016 Budget as his spouse is the Chief Financial Officer of the West Parry Sound Health Centre and Lakeland Long Term Care and left the room during deliberation and the vote.

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of Minutes**

**Moved by Councillor Horne**

**Seconded by Councillor Borneman**

That the Minutes from the Council meeting held February 2, 2016 be approved as circulated.

**Carried**

**3.2 Questions of Staff**

Councillor McCann ask Fire Chief Thompson about the power outage that took place on the weekend. What should people do if they need help? Chief Thompson replied that Parry Sound does have an Emergency Plan and it is posted on our website. The plan entails what the various emergency services would be and should be doing in case of

an emergency, whatever that emergency might be. However, personal preparedness should be a priority for everyone. According to the Ontario government people should have food supplies and water for at least 72 hours and check on your neighbours to ensure they're all right. Chief Thompson said that he is available at the Fire Hall to review the emergency plan for anyone who has questions.

Councillor Borneman suggested that this information be included in the next Sound Newsletter that goes out, as reminder to all residents.

#### **4. Correspondence**

4.1 Dr. James Little, M.A., M.D., F.R.C.P.(C), F.A.H.A., Professor Emeritus

Re: Letter supporting fluoride in the Town's drinking water. Is in agreement with the Dr. Chirico's advice to continue fluoridation of the Town's drinking water.

*(Circulated to Mayor and Council, forwarded to Clerk for follow-up-Response Provided)*

4.2 Wendall Fisher, Chair, Parry Sound Area Active Transportation

Re: Letter regarding William Street reconstruction. Requesting that there be additional strategies regarding the proposed bike lanes as they will not be physically separate from 50 kph traffic going by. Would also like their group to be part of the consultation process for street infrastructure renewal projects.

*(Circulated to Mayor and Council, forwarded to Principal Planners for follow-up)*

4.3 Hans A. Rothmueller and Dorothea G. Simonyi

Re: Letter supporting the removal of fluoride from the Town's drinking water. Want to know why Council has not taken any action.

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*(Circulated to Mayor and Council, forwarded to Clerk for follow-up-Response Provided)*

4.4 AMO Watch File - January 28, 2016 & February 4, 2016

Re: Municipal Industry News

*(Circulated to Mayor and Council, forwarded to Clerk for e-filing)*

4.5 Richard Adams

Re: Letter supporting fluoride in the Town's drinking water. Concerns with the removal of it.

*(Circulated to Mayor and Council, forwarded to Clerk for follow-up-Response Provided)*

## **5. Deputations**

5.1 Gail Burrows, President, Parry Sound Area Chamber of Commerce 10 mins.

Re: Update on Chamber activities and annual contribution request.

Ms. Burrows reported that after a very challenging year, the Chamber's financial situation is in much better shape and the improved cash flow will allow them to pay off some debts.

Heather Murch, Manager of Member Services spoke of how 90% of our members supported the Chamber during the financial troubles over the past year by remaining members. The Chamber currently has over 325 members which is considered very high comparative to other similar sized municipalities. A new strategic plan is being developed with the Chamber's current members and board members. The Chamber is returning to focusing on commerce after eliminating some superfluous programs. Ms.

Murch also added that the Chamber is hosting a Monty Python Festival at the Stockey Centre this Saturday and all are welcome.

5.2 Frank Hinde, resident

Re: Traffic lights at main intersections

Mr. Hinde wanted to thank Council and staff for their superb job with the traffic lights at the main intersections. He informed Council that he will be thanking the OPP as well for their good work.

## **6. Mayor & Councillors' Reports**

Mayor and Councillors gave their reports on meetings attended and matters arising.

## **7. Ratification of Matters from Closed Agenda**

## **8. Consent Agenda**

### **8.1 Parry Sound Public Library Board Resignations and Appointments**

**Resolution 2016 - 017**

**Moved by Councillor Horne**

**Seconded by Councillor Keith**

That Council for the Town of Parry Sound accepts, with regret, the resignations of Phil Bywater and Dianna Allen from the Parry Sound Public Library Board and extend Council's thanks for their public service on behalf of Parry Sound's residents; and

That Council appoint two new members to the Library Board to represent the citizens of Parry Sound --Colleen O'Hare and Merry Bridges; and

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That a letter be sent to the Council of McDougall requesting that McDougall's vacant position on the Library Board be filled as soon as possible.

**Carried**

## **8.2 Parry Sound & Area Food Charter Municipal Endorsement Form**

### **Resolution 2016 - 018**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

Whereas, a food system includes all of the activities related to how food is produced, processed, distributed, accessed, consumed and disposed of; and

Whereas, food charters are used to highlight collective food-related goals and values of community members, organizations and/or municipalities within a region; and

Whereas, the Town of Parry Sound recognizes the important role municipalities have in shaping local food systems, given the potential municipal impact of food related initiatives on the health of the population and the environment, economic development, tourism and local food production; and

Whereas, the Town of Parry Sound believes the Parry Sound & Area Food Charter will guide the work related to promoting a healthy, sustainable food system for the region; and

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Whereas, the Town of Parry Sound values health and wellbeing, sustainable economic development, social equity, healthy ecosystems, food literacy, and culture and collaboration, as outlined in the Parry Sound & Area Food Charter;

Therefore, Be It Resolved, that Council for the Town of Parry Sound endorse the Parry Sound & Area Food Charter, attached as Schedule "A", and

Further, Be It Resolved, that Council for the Town of Parry Sound will support efforts related to creating public policies and supportive environments that promote a healthy, sustainable food system within the region, and

Further, Be It Resolved, that this endorsement be shared with other municipalities in the Nipissing and Parry Sound districts to encourage support for the Parry Sound & Area Food Charter.

**Carried**

### **8.3 Rejection of Waukesha Diversion Application - Mayors of the Great Lakes and St. Lawrence Cities Initiative**

**Resolution 2016 - 019**

**Moved by Councillor Horne**

**Seconded by Councillor Keith**

Whereas the Great Lakes and St. Lawrence River Basin represents approximately 20% of the world's surface freshwater resource and supports the third largest economy in the world; and



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Whereas the City of Waukesha, WI has applied to use water from Lake Michigan as its source of drinking water to the Wisconsin Department of Natural Resources; and

Whereas the Mayors of the Great Lakes and St. Lawrence Cities Initiative's (GLSLCI) Board has deemed that the request does not fall under the guidelines for "Public Water Supply Purposes" as Waukesha plans to supply water to outlying communities that do not fall under the "Community within a Straddling County" guidelines of the Agreement and Compact; and

Whereas the Mayors of the GLSLCI have called on the Governors of Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania and Wisconsin and the Premiers Ontario and Québec and their representatives on the Regional Body and Compact Council to reject the Waukesha Application in its current form; and

Whereas the Council of the Town of Parry Sound passed Resolution 2016-010 on February 2, 2016 supporting the Mayors of the GLSLCI's position;

Therefore, Be It Resolved that Council for the Town of Parry Sound supports the formal resolution of the GLSLCI, Resolution 2016-1B, attached as Schedule "A", rejecting the City of Waukesha, WI's application in it's present form; and

Further, that this resolution be forwarded to the GLSLCI Board and to the Premier of Ontario, Kathleen Wynne.

**Carried**

## **9. Resolutions and Direction to Staff**

### **9.1 Public Works**

#### **9.1.1 2015 Water System Summary Report**

Spokesperson: Peter Brown, Director of Public Works

#### **Resolution 2016 - 020**

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**Moved by Councillor Keith**

**Seconded by Councillor Horne**

Whereas the Town of Parry Sound owns and operates the Parry Sound Drinking Water System (M.O.E. Designation Number 2200000585) which has been categorized as a "Large Residential" Drinking Water System, and

Whereas Ontario Regulation 170-03 (as amended) under the Safe Drinking Water Act requires, according to "Schedule 22 Summary Reports for Municipalities" that all large Municipal Residential Drinking water systems have a report prepared no later than March 31st of each year addressing the items detailed in the Regulation and is given to the members of Council in the case of a drinking water system owned by a municipality;

Therefore, be it resolved that Council of the Town of Parry Sound hereby acknowledges receipt of the report titled:

"Town of Parry Sound Tony Agnello Water Treatment Plan, Large Municipal Residential Drinking Water System Summary Report 2015", as prepared by Kyle Hall, Manager of Water Systems.

**Carried**

## **9.2 Development and Leisure Services**

### **9.2.1 Tender - Hanging Baskets**

Spokesperson: April McNamara, Parks and Recreation Manager, Development and Leisure Services

#### **Resolution 2016 - 021**

**Moved by Councillor Horne**

**Seconded by Councillor Keith**

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That Council accept the tender from Pratt's Lawn Care & Landscapes for 100 planted baskets in the amount of \$59.00 per basket including pick up of empty baskets and delivery of planted baskets, for a total of \$6,667.00, including HST.

**Carried**

### **9.2.2 Stockey Centre Conference Request**

Spokesperson: Cheryl Ward, General Manager, Stockey Centre

**Resolution 2016 - 022**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

That Council authorizes Nicole Mullen, Facility Rentals & Corporate Events Coordinator or Cheryl Ward, General Manager to attend the Theatre Manager First National Conference in Schenectady, New York from May 9-11 2016, further to resolution No:2002-4549 which requires prior Council approval for attendance at seminars, conferences and conventions outside of the Province of Ontario.

**Carried**

### **9.2.3 114 Bowes Street - Sign Variance Application**

Spokesperson: John Este, Chief Building Official

**Resolution 2016 - 023**

**Moved by Councillor Keith**

**Seconded by Councillor Horne**

That the Chief Building Official is authorized to issue a permit for a second standard sign at 114 Bowes St., according to Schedule "A" attached; and

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That the permit shall expire Dec. 31, 2020.

**Carried**

#### **9.2.4 71 Bowes Street - Sign Variance Application - to two Bay Street**

Spokesperson: John Este, Chief Building Official

**Resolution 2016 - 024**

**Moved by Councillor Horne**

**Seconded by Councillor Keith**

That the Chief Building Official is authorized to issue a permit for a large fascia sign at 71 Bowes St., according to Schedule "A" attached; and

That the permit shall expire upon the earlier of the sign being removed or Dec. 31, 2025.

#### **9.2.5 Trails Master Plan Steering Committee - Terms of Reference**

Spokesperson: Taylor Elgie, Principal Planner

**Resolution 2016 - 025**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

That Council approve the Trails Master Plan Steering Committee Terms of Reference, per Schedule "A" attached.

**Carried**

#### **9.2.6 Request for Proposals for Zoning By-law Update**

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Spokesperson: Taylor Elgie, Principal Planner

**Resolution 2016 - 026**

**Moved by Councillor Borneman**

**Seconded by Councillor Marshall**

That the Principal Planner be authorized to undertake a request for proposal process to retain a consultant to lead the Zoning By-law review.

**Carried**

**9.2.7 Consent Application - B/3/2016 (PS) (Friendship Centre - 13 Bowes Street)**

Spokesperson: Taylor Elgie, Principal Planner

**Resolution 2016 - 027**

**Moved by Councillor Marshall**

**Seconded by Councillor Borneman**

That Consent Application No. B3/2016(PS) – Parry Sound Friendship Centre, be supported, subject to a condition of consent which requires a 51(26) agreement for the benefiting and severed lot which requires site plan control.

**Carried**

**9.3 Emergency and Protective Services**

**9.3.1 EMS Paramedic Response Unit Purchase and Modification**

Spokesperson: Dave Thompson, Director of Emergency and Protective Services, Fire Chief

**Resolution 2016 - 028**

**Moved by Councillor McCann**

**Seconded by Councillor Borneman**

That Council of the Town of Parry Sound accept the lowest quoted price for the purchase of a 4-wheel drive pickup for EMS from Armstrong Chrysler Dodge Ram Inc. in the amount of \$31,944 +HST; and

Further, the Council of the Town of Parry Sound authorize the expenditure of \$23,445 +HST to Rowlands Emergency Equipment for the conversion of the vehicle to a Ministry of Health compliant response vehicle; and

Further that the Town of Parry Sound procurement by-law be waived for these two purchases.

**Carried**

**9.4 Administration**

**9.4.1 Removal of Fluoride from Drinking Water**

Spokesperson: Jackie Johnston Boggs, Clerk

**Direction Approved (For Direct Staff Follow-Up):**

That staff be directed to make the draft by-law entitled, "Removal of Fluoride from the Town of Parry Sound's drinking water", available for public comment for the 21-day notice period then be brought back to Council for deliberation on March 15, 2016.

**Carried**

**9.5 Finance and POA Court Services**

**9.5.1 Ontario Regulation 284/09**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

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**Resolution 2016 - 029**

**Moved by Councillor Borneman**

**Seconded by Councillor McCann**

That Council adopt the compliance report for expenses excluded from the 2016 budget outlined in the Report and Recommendation, Ontario Regulation 284/09, attached as Schedule "A", as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

**Carried**

**9.5.2 Asset Management Plan Award**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

**Resolution 2016 - 030**

**Moved by Councillor Marshall**

**Seconded by Councillor Borneman**

1. **That** Council for the Town of Parry Sound hereby awards Part 1 of RFP F2015-02 (Asset Management Plan Review and Update), that being the preparation of an asset management plan for the Town of Parry Sound to Public Sector Digest for \$19,000 plus HST.
2. **That** Council for the Town of Parry Sound hereby awards Part 2 of RFP F2015-02 (Asset Management Plan Review and Update), that being the provision of an Asset Management Software to Citywide Software Solutions (Public Sector Digest) for \$27,480 plus HST; and

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**That** this software be funded using \$5,000 from the unspent funds of the Finance System upgrade in 2015 (IT Replacement Reserve), and \$7,000 from the Tax Rate Stabilization Reserve.

**Carried**

### **9.5.3 2016 Parry Sound Public Library Budget**

Spokesperson: Trevor Pinn, Director of finance and POA Court Services

#### **Resolution 2016 - 031**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

Whereas S.24(1) of the Libraries Act requires that the Parry Sound Public Library provide its annual budget to the Council of the Town of Parry Sound;

And Whereas S.24 (2) of the Act provides Council the ability to approve, reject or amend the budget;

Now Therefore be it resolved that the 2016 budget for the Parry Sound Public Library, attached as Schedule "A", is hereby amended to reduce the income from the Town of Parry Sound to \$161,800, as per the Town's 2016 budget;

And Further that Staff request that the 2017 Parry Sound Public Library budget be provided to the Town no later than November 1, 2016 and that all future library budgets be provided to the Town by no later than November 1st, each year prior to that budget year.

The following amendment was proposed:

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**



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That the revenue amount to the Library Board from the Town of Parry Sound be changed from \$161,800 to \$166,586.

**Carried**

**Resolution 2016 - 031**

**Moved by Councillor Marshall**

**Seconded by Councillor McCann**

Whereas S.24(1) of the Libraries Act requires that the Parry Sound Public Library provide its annual budget to the Council of the Town of Parry Sound;

And Whereas S.24 (2) of the Act provides Council the ability to approve, reject or amend the budget;

Now Therefore be it resolved that the 2016 budget for the Parry Sound Public Library, attached as Schedule "A", is hereby approved with the income from the Town of Parry Sound stipulated at \$166,586.

And Further that Staff request that the 2017 Parry Sound Public Library budget be provided to the Town no later than November 1, 2016 and that all future library budgets be provided to the Town by no later than November 1st, each year prior to that budget year.

**Carried**

**9.6 Other Business**

**10. By-laws**

**10.1 Public Works**

**10.2 Development and Leisure Services**

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### **10.2.1 Stockey Centre Rental Rates**

Spokesperson: Cheryl Ward, General Manager, Stockey Centre

#### **By-law 2016 - 6606**

Being a By-law to amend Schedule "G" of By-law 2010-5408, a By-law to Prescribe Fees and Service Charges for the Town of Parry Sound, and to repeal By-law 2014-6435.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

### **10.2.2 Artists Round the Sound Agreement**

Spokesperson: Cheryl Ward, General Manager, Stockey Centre

#### **By-law 2016 - 6607**

Being a By-law to enter into an agreement with the Artists Round the Sound (ARTS) for the rental of wall space at the Charles W. Stockey Centre for the Performing Arts.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

### **10.2.3 Appoint Kim Dixon as an Inspector (Building Code Act)**

Spokesperson: John Este, Chief Building Official

#### **By-law - 2016 - 6609**

Being a bylaw to appoint Kim Dixon as an inspector pursuant to the Building Code Act.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

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#### **10.2.4 Revoke David Anderson appointments (Building Code Act)**

Spokesperson: John Este, Chief Building Official

#### **By-law - 2016 - 6608**

Being a bylaw to repeal by-laws 2014-6418 and 2005-4851 - Anderson.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

### **10.3 Emergency and Protective Services**

### **10.4 Administration**

### **10.5 Finance and POA Court Services**

#### **10.5.1 Tax Exemption for the Royal Canadian Legion Branch #117**

Spokesperson: Rob Beaumont, Revenue and Taxation Supervisor

#### **By-law 2016 - 6610**

Being a By-Law to provide to exempt certain property from general purposes taxation, pursuant to Section 6.1 of the Assessment Act, R.S.O 1990. (Royal Canadian Legion).

**Read a First and Second time,**

The following amendment to the By-law was proposed:

**Moved Councillor Keith**

**Seconded Councillor McCann**

That the exemption term be changed from a 3-year term to a 5-year term.

**Carried**

**Read a Third Time, Passed, Signed and Sealed** this 16 day of February, 2016

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### **10.5.2 Debenture Issue for 2015 Capital Works**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

#### **By-law 2016 - 6611**

A By-law of the Corporation of the Town of Parry Sound to authorize the borrowing upon serial debentures in the principal amount of \$1,600,000.00 towards the cost of the Hillcrest Storm Sewer, College Drive Realignment and Forest St. Reconstruction.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

### **10.5.3 2016 Budget**

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

#### **By-law 2016 - 6612**

Being a By-law to Adopt the Operating and Capital Budget Estimates for the Year 2016.

**Read a First, Second time,**

The following motions was proposed:

**Moved by Councillor Keith**

**Seconded by Councillor Marshall**

That the By-law be postponed.

**Carried**

The following direction was proposed:

**Direction Approved (For Direct Staff Follow-up)**

That the 2016 budget be sent back to the budget process for review in its entirety at a Special Council Meeting to be held on March 2nd at 6:00 p.m.

**Carried**

**10.6 Other Business**

**10.6.1 Confirming By-law**

**By-law 2016 - 6613**

Being a By-law to confirm the proceedings of Council.

**Read a First, Second and Third time, Passed, Signed and Sealed**, this 16th day of February, 2016

**11. Adjournment**

The Deputy Mayor adjourned the meeting at 8:45 p.m.

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Jamie McGarvey, Mayor

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Jackie Johnston Boggs, Clerk

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