

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

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Minutes

Date:

May 16, 2017

Time:

7:00 p.m. (Closed 6:30 p.m.)

Location:

52 Seguin Street, Council Chambers, Gibson Street Entrance

Members Present:

Mayor Jamie McGarvey, Clr. Paul Borneman, Clr. Bonnie Keith, Clr. Jim Marshall, Clr. Doug McCann, Clr. Keith Saulnier

Staff Present:

Rob Mens, Jackie Boggs, Peter Brown, Lynn Middaugh, Trevor Pinn, Dave Thompson, Taylor Elgie, April McNamara, Rob Beaumont

Regrets:

Clr. Brad Horne

Presentations:

Presentation, by the Mayor, of a Certificate to Courtney Smith for graduating from the Young Leaders on Board Program, through the United Way, after interning with the Board of the Festival of the Sound.

Presentation by Chris Coulombe, United Way, to the Festival of Sound for acting as Host Board for this program.

The Mayor called the meeting to order at 7:0 p.m. Prior to the Open Meeting of Council, Council adjourned to a Closed Meeting pursuant to the following resolution:

Resolution 2017 - 088

Moved by Councillor Keith

Seconded by Councillor Saulnier

That pursuant to Section 239(2) of the Municipal Act, R.S.O. 2001, Chapter 25, as amended, the Council of the Corporation of the Town of Parry Sound move to a meeting closed to the public in order to address matters pertaining to:

b) personal matters about an identifiable individual, including municipal or local board employees. **(Staffing)**

Carried

1. Agenda

1.1 Additions to Agenda/Notice of Motion

Withdrawn - Item 9.1.2 - Park to Park Trail South End Blockage at the request of Park to Park Trail Association.

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

Addition - 9.6.1 - Parry Sound Public Library Loan

1.2 Prioritization of Agenda

10.2.2 - Rezoning Application - Z/17/3 - 24 Addie Street (Habitat for Humanity) and
Consent Application - B/5/2017 (Habitat for Humanity)

10.5.2 - Parry Sound Downtown Business Association 2017 Budget

1.3 Adoption of Agenda

Moved by Councillor Marshall

Seconded by Councillor McCann

That the Council agenda for May 16th, 2017 be approved as amended.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

None declared.

2. Public Meeting

3. Minutes and Matters Arising from Minutes

3.1 Adoption of Minutes

Moved by Councillor Saulnier

Seconded by Councillor Borneman

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

That the Minutes from the Council meeting held May 2, 2017 be approved as circulated.

Carried

3.2 Questions of Staff

Councillor Keith asked what the status of public washrooms on the main street and how is William Street doing for paving? Mr. Brown replied that the public washrooms are progressing well, the roof went on last week and the contractor is there everyday keeping things moving. We are hoping it will be open before July 1st which was the target date at the start of construction. William Street is coming along. The second lift of asphalt went on this week, the line painter was there today prepping the road lines and bike lane lines. I'm hoping this will be completed this week. Then the contractor will be onsite for clean up for the next week or two. The work done looks good.

Councillor Borneman wanted to confirm that the public washrooms will be handicapped accessible. Mr. Brown replied that yes they are.

Councillor Borneman said he had talked to the folks at the farmers' market and they had expressed some concerns with continuing to supply free tap water to the public. At one time there was a discussion about making it accessible at the new public washrooms but that's not possible as there is no vehicle access to a tap. I gather we are actively considering getting rid of tap water access at the Bobby Orr Community Centre. Do we have a plan under active consideration as to where to put a public tap?

Mr. Brown, replied that there is an active plan to remove it from the BOCC before the end of this year. It has been narrowed down to a couple of locations and an R&R will be coming to Council shortly asking for direction whether to charge the public for water taken. Currently the public is getting water for free at the BOCC and at the farmers' market but as everyone knows there are costs are involved to produce that water. We've narrowed it down to Parry Sound Drive, where the bulk water station is in front of

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

the YMCA or the Church Street booster station across from the High School. We are looking at all options.

Councillor Marshall said that we are see some street painting going on and he wanted to know how that was progressing? Mr. Brown said that we did have to wait for the warm weather and to-day was a good day for this job, other than the fact that our machine broke down, but staff got it up and running again. Staff are working in various sections of town and you will see them for the next several weeks and then in the next week or two the major line painters will be coming in to do all our major lines in less than two nights.

4. Correspondence

4.1 Dan DiNicolo, Business Owner

Re: Suggestions regarding the operation of the Downtown Business Association
(Circulated to Mayor and Council and forwarded to the Director of Development and Leisure Services for follow-up)

4.2 Athena Vethanayagam, Parry Sound Area Coordinator, Muskoka/Parry Sound Coordinated Sexual Assault Services

Re: Request for a Tag Day on July 15, 2017
(Circulated to Mayor and Council and forwarded to the Clerk for follow-up)

4.3 AMO Watchfile - April 27, 2017

Re: Municipal Industry News
(Circulated to Mayor and Council and forwarded to the Clerk for e-agenda and filing)

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

4.4 Phillis M. Drury, resident

Re: Questions about naming an island on Georgian Bay.

(Circulated to Mayor and Council and forwarded to the Director of Public Works for follow-up)

4.5 Patricia Coles, Chair, 295 Squadron Sponsoring Committee

Re: Request for Tag Day on May 27, 2017

(Circulated to Mayor and Council and forwarded to the Clerk for follow-up)

5. Deputations

5.1 Daryl McMurray, President, Susan Hycyna, Executive 10 mins

Administrator, Parry Sound Downtown Business Association

Re: Update on DBA's activities regarding the Downtown Sustainability Report

Mr. McMurray updated Council on the DBA's activities in reference to the Downtown Sustainability Report of 2016 especially with respect to the suggested matrix to asset board members skills and skills gaps. This has been a difficult process in terms of filling in the skills gaps as the Board has a small membership at this point.

Ms. Hycyna updated Council on 2017 DBA Events that took place this past year and provided a list of 2017 events and projects that have taken place or are being planned to take place this year. Ms. Hycyna also noted that the Beautification Committee is working on a long-term plan which will hopefully be presented at a later date. She updated Council on various Board projects underway and the Board is also working on updating their Vision and Mission Statements and will then move on to updating their

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

Strategic Plan using the 2014 Consumer Market Plan and the 2016 Downtown Sustainability Plan.

5.2 Dan DiNicolo, Business Owner 10 mins

Re: Suggestions regarding the operation of the Downtown Business Association

Mr. DiNicolo outlined his concerns regarding the tasks that were allocated to the DBA through the Downtown Sustainability Plan of 2016. He feels there has been a lack of documented discussion and action regarding those tasks assigned to the DBA. Mr. DiNicolo feels that the deck needs to be cleared and a reimagining of the DBA needs to take place. This would be based on the core Business Improvement Area Tenets, as outlined by the BIA guidelines from Municipal Affairs and Housing, of Beautification and Marketing the downtown as a shopping district. A comprehensive strategic plan needs to be in place to see real measurable results. His letter submitted to Council outlines the details.

5.3 Bill Parks, President of the South Seguin Snow Mobile Club 10 mins

Re: Park to Park Trail south end blockage

Mr. Parks indicated some concerns raised by his club. He provided a background on snowmobile access to the south end of town. He is asking Council to get the survey done on that stretch of road allowance behind Rona to ensure snowmobilers have access along that part of the trail.

6. Mayor & Councillors' Reports

Mayor and Councillors gave their reports on meetings attended and matters arising.

7. Ratification of Matters from Closed Agenda

n/a

8. Consent Agenda

8.1 Tag Day for July 15, 2017 - Muskoka/Parry Sound Coordinated Sexual Assault Services

Resolution 2017 - 089

Moved by Councillor Borneman

Seconded by Councillor Marshall

That Muskoka/Parry Sound Coordinated Sexual Assault Services be permitted to hold a Tag Day on July 15th, 2017 for the purposes of fund raising.

Carried

8.2 Tag Day for May 27, 2017 295 McPherson Squadron, Royal Canadian Air Cadets

Resolution 2017 - 090

Moved by Councillor Saulnier

Seconded by Councillor Keith

That the 295 McPherson Squadron, Royal Canadian Air Cadets be permitted to hold a Tag Day on May 27th, 2017 for the purposes of fund raising.

Carried

9. Resolutions and Direction to Staff

9.1 Public Works

9.1.1 CN Station Sale

Spokesperson: Peter Brown, Director of Public Works

Resolution 2017 - 092

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council accepts the offer from Umair Ahmed Sharif for the purchase of the C.N. Station and property located at 1 Station Road, Parry Sound, in the amount of \$100,500.00, this purchase offer being the highest offer of three offers received through Royal LePage; and

Further, that Council directs staff to retain the services of a solicitor to prepare the final Agreement of Purchase and Sale; and

Further, that the net proceeds from the sale be placed in the Capital Asset Legacy Reserve fund.

Carried

9.1.2 Park to Park Trail South End Blockage - *Withdrawn*

Spokesperson: Councillor Doug McCann

Resolution 2017 -

Moved by Councillor

Seconded by Councillor

That in response to concerns from the Park to Park Trail Association and OFSCA regarding potential encroachment (allegedly created by Rona in Parry Sound) of

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

municipal property known as the Parry Sound Colonization Road, and specifically the road allowance on or next to Lot 147, Concession A, West Parry Sound District, staff undertake to have a survey completed of where the most southerly points of the RONA property meet the Town's road allowance; and

Further, that staff take appropriate action to ensure free and clear occupancy of the property.

Withdrawn

9.2 Development and Leisure Services

9.2.1 Business Stimulus Welcome Team

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2017 - 093

Moved by Councillor Marshall

Seconded by Councillor McCann

That Council revoke Bonnie Oldham's appointment to the Town's Business Stimulus Welcome Team, given her recent appointment as a judge to the Ontario Court of Justice.

Carried

9.2.2 TEN Best Practices Mission

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2017 - 094

Moved by Councillor Keith

Seconded by Councillor Saulnier

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

That Council authorizes Lynn Middaugh to attend the Tourism Excellence North Best Practices Mission Trip to Traverse City, Michigan, June 16-19, 2017, further to by-law No: 2002-4549 which requires prior Council approval for attendance at seminars, conference and conventions outside of the Province of Ontario.

Carried

9.2.3 Parks Management and Maintenance Plan

Spokesperson: Lynn Middaugh, Director of Development and Leisure Services

Resolution 2017 - 095

Moved by Councillor Borneman

Seconded by Councillor Marshall

That Council approve the Parks Management and Maintenance Plan, per Schedule "A" attached.

Carried

9.3 Emergency and Protective Services

9.4 Administration

9.4.1 Service Line Warranty of Canada Program - Privacy Statement

Spokesperson: Jackie Boggs, Clerk

Resolution 2017 -

Moved by Councillor Keith

Seconded by Councillor Saulnier

That Council for the Town of Parry Sound approve the Water & Wastewater Account Privacy Statement and Notice of Collection, attached as Schedule "A".

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

The following amendment to the resolution was proposed:

Moved by Councillor Borneman

Seconded by Councillor Marshall

That "*and Notice of Collection*" be replaced with "*Insert, substantially as*".

Carried

Resolution 2017 - 096

Moved by Councillor Keith

Seconded by Councillor Saulnier

That Council for the Town of Parry Sound approve the Water & Wastewater Account Privacy Statement Insert, substantially as attached as Schedule "A".

Carried

9.5 Finance and POA Court Services

9.5.1 Funding Land Purchases - Capital Asset Legacy Reserve Fund

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Resolution 2017 - 097

Moved by Councillor McCann

Seconded by Councillor Borneman

That Council hereby approves the use of \$862,000 from the Capital Asset Legacy Reserve Fund for the purchase of properties located at 3 Bay Street; and

Further, that any proceeds recognized on the disposal of said property up to \$862,000

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

shall first be used to replenish the Capital Asset Legacy Reserve Fund.

Carried

9.5.2 Provincial Offences Act (POA) Write-offs

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Resolution 2017 - 098

Moved by Councillor Saulnier

Seconded by Councillor Keith

That Council for the Town of Parry Sound, hereby approves the write-offs for the Provincial Offences Act Court outlined in Schedule "A" attached.

Carried

9.6 Other Business

9.6.1 Parry Sound Public Library Loan

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Direction Approved (For Direct Staff Follow-up)

That the Director of Finance be directed to work with the Parry Sound Library Board to develop a loan agreement for up to \$20,000 and for a term up to 5 years.

Carried

10. By-laws

10.1 Public Works

10.2 Development and Leisure Services

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

10.2.1 Request for Deeming by-law - 22 Victoria Avenue and Lot 12 of Plan 123

Spokesperson: Taylor Elgie, Principal Planner

By-law 2017 - 6739

Being a by-law to deem certain lots in the Town of Parry Sound not to be part of a registered Plan of Subdivision (MacDonald - 22 Victoria Avenue).

Read a First, Second and Third time, Passed, Signed and Sealed this 16th day of May, 2017.

10.2.2 Rezoning Application - Z/17/3 - 24 Addie Street (Habitat for Humanity) and

Consent Application - B/5/2017 (Habitat for Humanity)

Spokesperson: Taylor Elgie, Principal Planner

By-law 2017 - 6740

Being a by-law to amend by-law 2004-4653 (The Zoning by-law), as amended, for 24 Addie Street (Habitat for Humanity).

Read a First, Second and Third time, Passed, Signed and Sealed this 16th day of May, 2017.

Resolution 2017 -

Moved by Councillor McCann

Seconded by Councillor Marshall

That Consent Application No. B/5/2017(PS) – Habitat for Humanity, be supported subject to conditions of consent which require:

1. The payment of \$2,677.00 for cash-in-lieu of parkland dedication.

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

2. That the applicant enter into a site plan agreement with the Town of Parry Sound which requires wooden privacy fence and the driveway construction as per Attachment #3. The Mayor and Clerk will be authorized to execute the agreement.
3. That the property be successfully rezoned to ensure compliance with the Zoning by-law; and
4. That the applicant be advised that each proposed lot requires individual water and sewer connections.

The following amendments to the resolution were proposed:

Moved by Councillor Saulnier

Seconded by Councillor Keith

That Item #1 have the words "*be waived*" attached to the end of the sentence.

Carried

Moved by Councillor Marshal

Seconded by Councillor Borneman

That the following phrase be removed: "*Attachment #3*" and replaced with: "*attached as Schedule "A"*".

Carried

Resolution 2017 - 091

Moved by Councillor Marshall

Seconded by Councillor McCann

That Consent Application No. B/5/2017(PS) – Habitat for Humanity, be supported subject to conditions of consent which require:

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

1. The payment of \$2,677.00 for cash-in-lieu of parkland dedication, be waived.
2. That the applicant enter into a site plan agreement with the Town of Parry Sound which requires wooden privacy fence and the driveway construction as per attached Schedule "A". The Mayor and Clerk will be authorized to execute the agreement.
3. That the property be successfully rezoned to ensure compliance with the Zoning by-law; and
4. That the applicant be advised that each proposed lot requires individual water and sewer connections.

Carried

10.3 Emergency and Protective Services

10.3.1 Appointment bylaw - Mark Hernen, Municipal Law Enforcement Officer

Spokesperson: Tammy Purdy, MLEO

By-law 2017 - 6741

Being a bylaw to appoint Mark Hernen as a Municipal Law Enforcement Officer.

Read a First, Second and Third time, Passed, Signed and Sealed this 16th day of May, 2017.

10.4 Administration

10.5 Finance and POA Court Services

10.5.1 Striking tax rates for fiscal year 2017

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services & Rob Beaumont, AMCT - Revenue and Taxation Supervisor

By-law 2017 - 6742

Being a bylaw to Strike the Tax Rates for Municipal Purposes for the Year 2017.

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

Read a First and Second time,

The following amendment to Schedule "A" was proposed:

Moved by Councillor Marshall

Seconded Councillor Saulnier

That Schedule "A" be replaced with an updated Schedule "A" that removes the Total 2017 Tax Rate column as the education portion of the taxes is not required to strike the tax rates.

Carried

Read a Third time, Passed, Signed and Sealed this 16th day of May, 2017.

10.5.2 Business Improvement (BIA) Levy by-law - Downtown Business Area

Spokesperson: Trevor Pinn, Director of Finance and POA Court Services

Read a First and Second time May 2, 2017, postponed to May 16, 2017:

By-law 2017 - 6736

Being a by-law to Adopt the Estimates of the Board of Management of the Downtown Parry Sound Business Improvement Area and to Strike the Tax Rate Thereon for the Year 2017.

The following postponement was proposed:

Moved by Councillor Borneman

Seconded by councillor Keith

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

That the by-law be postponed until June 6th Council Meeting to wait to see if funding is available from Explorers' Edge to assist with the shuttle service for cruise ship passengers to the downtown.

Carried

10.6 Other Business

10.6.1 Confirming by-law

By-law 2017 - 6743

Being a by-law to confirm the proceedings of Council.

Read a First, Second and Third time, Passed, Signed and Sealed this 16th day of May, 2017.

11. Adjournment

The Mayor adjourned the meeting at 9:05 p.m.

Mayor Jamie McGarvey

Jackie Johnston Boggs, Clerk

The Corporation of The Town of Parry Sound

Council Meeting Minutes May 16, 2017

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